



To: Namely MA SUI Clients

RE: Important Update on Massachusetts State Unemployment Deadline Extension (60 day grace period request)

Effective Date: April 6, 2020

Namely continues to monitor changes on a state level that are impacted by COVID-19 in an effort to ensure that our clients are benefiting from any enacted state deferments.

As a result of our monitoring, we were made aware of a requirement by the State of Massachusetts relating to their recently announced grace period of up to 60 days for employers directly affected by COVID-19.

The guidance available in an emergency rule:

(<https://www.mass.gov/doc/430-cmr-2200-covid-19-emergency-regulations/download>) says that a written request for the extension must be received by the Massachusetts Department of Unemployment Assistance within 60 days of the original due date of April 30, 2020.

We are notifying our clients that they are required to send a written request to the Massachusetts Department of Unemployment Assistance via mail or fax in order to take advantage of the 60 day extension. To assist clients in complying with the emergency rule, Namely has created a template letter for their convenience. If you choose to use the template (or your own), please copy on your company's letterhead, sign and return to the State of Massachusetts by April 20, 2020, please email Namely a copy for our records.

Namely does not provide legal, accounting, or tax advice. Please consult with professional counsel for any tax, accounting or legal questions.

NAMELY

www.namely.com | 195 Broadway, 15th Floor. New York, NY 10007 | P: 1-855-626-3591 | F:
347-325-9488

Date

MA Division of Unemployment Assistance
19 Staniford St.
Boston, MA 02114

RE: Massachusetts Quarterly State Unemployment Insurance Payment (60 day grace period request)

Quarter One Payment Extension (Pursuant to 430 CMR 22.00 COVID 19 Emergency Regulations -- Effective 16 March, 2020)

To Whom It May Concern:

Please consider this written request as our official notification to extend our state unemployment payment remittance for 60 days in accordance with the above emergency regulation.

- Original due date for quarter one payment: April 30, 2020
- Requested due date for quarter one payment : **June 30, 2020**.

Unless we are notified otherwise, we will timely file and remit payment for such filing on or before the June 30th due date for quarter one.

Thank you for your time and consideration.

Sincerely,